

## Lesson 6: Creating an organized locker!

Teacher notes: The following comments and suggestions came from teachers during the PD day:

- ❖ Go over the procedure for when a locker jams
- ❖ Have the teacher create a "mock" locker to demonstrate what it should look like
- ❖ Suggest limiting locker visits
- ❖ Material may exceed x period time-if so, consider using additional x periods to address rest of content
- ❖ Show students examples of locker organizers they may want to use (See if some students have some to show)

Is your locker a mess? Does your work hang out of your locker? Can you smell something that may have been lunch? If so then this activity will help you to clean that mess up. Even if your locker is pretty clean you can benefit from some of these ideas. This activity is worth 5 points on your grade. Like the binder check, you will receive either a 5/5 or a 0/5.

### ***Keep your locker clean & organized!***

The first key to keeping a neat locker is to only keep things you will need for school inside, and remove all the rest. Textbooks (unless it was given to you to take home), binder, supply box, folders & spiral notebooks are the most important things to keep in your locker

- **Textbooks:** Once you have covered your textbooks, label the sides with the subject so you will always grab the right book before heading off to class! Textbooks should stand on their side. Organize them left to right according to your schedule (period 1 book next to period 2, next to period 3, etc...). When you return to your locker, place the books you just used on the far right. This should start a cycle of taking and replacing supplies. Or if you prefer to stack your books flat, put them in the order you will use them. Return books to the bottom of the pile.
- **Binder:** Keep all loose leaf paper inside your binder (or another folder) to make sure the paper doesn't get ruined inside your locker. By placing your binder in the locker safely and correctly, you should always be able to find your work inside the binder when you need to! Binders should stand on their side, or lay flat.
- **Supply Box:** Inside your supply box/pouch, you should keep your pencils, pens, glue, calculator, and other supplies (no l-pods please) needed for your classroom subjects. This should go on your top shelf.
- **Folders & Spiral Notebooks:** By laying these items down flat in your locker (on the top shelf), you can keep them from being bent and ruined throughout the year.
- **Lunch, book bag and clothing:** These items are also important. Be sure to use the hooks in your locker for these items. This will help free up space for the rest of your school supplies.

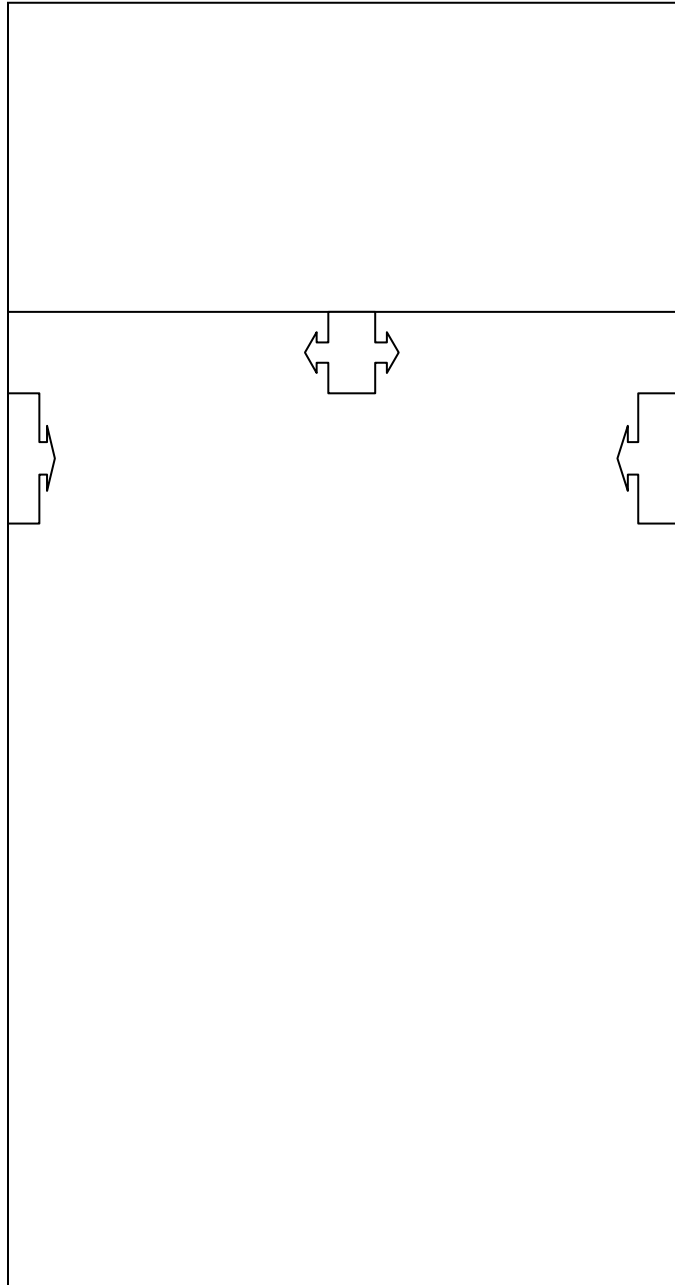
This is all you really NEED in school. If you have other items make sure they do not interfere with those items listed above. Follow the steps below to create a beautiful, organized locker.

**I.** List all the things in your locker according to the topics listed below.

<u>Textbook</u>	<u>Binders/Notebooks</u>	<u>Supply Box</u>	<u>Lunch/Clothing</u>	<u>Other stuff</u>

Science Math	World History Bind.			
-----------------	---------------------	--	--	--

**II.** Sketch out what your locker should look like. Make sure to include all the items you listed in the chart above.



**III.** With teacher approval, empty out your locker. (Return all desk copies)

**IV.** Organize the materials according to what topic they fall under (all textbooks piled together, then all notebooks, etc...). One way you can pile these items is according to your schedule.

**V.** Make your locker looks like your sketch, and then show it to a teacher.

**VI.** When finished complete the locker survey.

## Locker Survey

Please answer the following questions based on what your locker looks like now.

1. (Yes or No) Are there papers sticking out of your locker?
2. (Yes or No) Are your books stacked appropriately?
3. (Yes or No) Are your cloths hanging on the hooks?
4. (Yes or No) Did you put place your notebooks flat?
5. (Yes or No) Is your supply box placed on the shelf?
6. (Yes or No) Can you identify each binder with out moving it?
7. (Yes or No) Can you identify each textbook without moving it?
8. (Yes or No) Is your lunch bag/box out of the way?
9. (Yes or No) Is your book bag hanging up?
10. (Yes or No) Is your locker clean?

How often do you think you will have to clean your locker to keep it in this condition? \_\_\_\_\_

## Locker Survey

Please answer the following questions based on what your locker looks like now.

1. (Yes or No) Are there papers sticking out of your locker?
2. (Yes or No) Are your books stacked appropriately?

3. (Yes or No) Are your cloths hanging on the hooks?
4. (Yes or No) Did you put place your notebooks flat?
5. (Yes or No) Is your supply box placed on the shelf?
6. (Yes or No) Can you identify each binder with out moving it?
7. (Yes or No) Can you identify each textbook without moving it?
8. (Yes or No) Is your lunch bag/box out of the way?
9. (Yes or No) Is yourr book bag hanging up?
10. (Yes or No) Is your locker clean?

How often do you think you will have to clean your locker to keep it in this condition? \_\_\_\_\_